

**PORTAGE BOROUGH COUNCIL AGENDA**  
**Monday, December 6th, 2021**  
**Regular Meeting**  
**6:30 PM**

**1. CALL TO ORDER:**

Roll call and Pledge of Allegiance.

**2. REPORTS:**

- a. Borough Manager
- b. Solicitor
- c. Engineer
- d. Police Chief
- e. Public Works Director

**3. CORRESPONDENCE:**

**4. CITIZENS INPUT ON AGENDA ITEMS:**

A period of not more than five (5) minutes will be allowed per visitor.

**5. MINUTES OF PREVIOUS MEETINGS:**

Minutes of the November 1<sup>st</sup>, 2021 regular and November 15<sup>th</sup>, 2021 committee meetings were distributed prior to the meeting.

**MOTION:** That the minutes from the November 1<sup>st</sup>, 2021 regular and November 15<sup>th</sup>, 2021 committee meetings be approved as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**6. TREASURER'S REPORT**

Treasurers Report:

Tax Collector-Real Estate	\$6,979.36	Special Tax Collector-EIT	\$53,844.11
Meter Collection	\$ 587.18	Permits/Licenses/Cable	\$12,625.90
Fines, Forfeitures	\$1,250.73	Intergovernmental/Misc	\$ 472.87
Charge for Services	\$ 80.00	Sanitation	\$15,740.56

**Total Revenue: \$91,580.71**

Copies of the Treasurer's report was distributed prior to the meeting.

**MOTION:** That the Treasurer's report be approved as presented in written form.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**7. Approval to pay Bills:**

Copies of the bills and additional bills were distributed prior to the meeting.

**MOTION:** To approve paying of the bills and additional bills as presented in written form.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**8. REPORTS FROM:**

Portage Sewer Authority-Nov; Portage Water-Nov; LMIA-Oct; PARPC-Oct

**MOTION:** That the reports from the various boards be approved as received

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**9. UNFINISHED BUSINESS:**

- A. Update on Recreation Consultant-Peer Group Committee/Meeting held 11/22/21
- B. Update of Borough Building Roof
- C. Update on Trout Run Rehabilitation-grant awarded 6/30/22 completion
- D. Update of PennDot Project on SR 164-Intersection Caldwell and Main St
- E. Update on Phase II for Main Street Multimodal Grant-Both sides Caldwell to N Railroad
- F. Update on Phase 3A (CFA)for Main Street Improvements/Sidewalks Right Side-Caldwell-Mount
- G. Update on Phase 3B MTF for Main Street Improvements-Sidewalks Left Side Caldwell-Mountain
- H. Update on the Sonman Ave Bridge 12 Year Plan-Renewed with the County
- I. Update on DCNR Park Imp Project Close out and Deed recording
- J. Update on the Mainline Trail Feasibility Study Phase II
- K. Review of a proposed amendment to the Sidewalk and Curb Ordinance/Brian Shura
- L. Update on sump pumps and drainage
- M. Update of Kowalczyk Litigation
- N. Update on Portage Sewer Authority resolution for testing
- O. Update on Christmas decorations and mounting issues.
- P. Update on grant funding for CFA Phase 4 Sidewalk Improvements (Johnson Ave)-Award
- Q Update on applications, permitting and inspections of utility lines depth per Ordinance
- R. Update on a PennDot MTF grant funding opportunity for Phase 5 Sidewalk Replacement
- S. Update on drainage issues on Orchard Street

**Buildings:**

- A. Update on Mark Greenwalt property at 933 Sonman Ave/fees
- B. Update on 616 Dulancey Drive property (Clair Adams)-Purchased on 11/19/21
- C. Update on Jason and Sarah Barclay at 406 Caldwell Ave-Judicial Sale 8/17/2020
- D. Update on Steve Panick for 925 Main Street-demolition in progress

**NEW BUSINESS/MOTIONS**

- 1. Review of the 2022 Proposed Budget, personnel policy, tax rates and approval to advertise  
**MOTION:** To approve the advertising of the 2022 proposed budget for public inspection, Amend the personnel policy, and setting the 2022 tax rates.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

- 2. Review and approve the 2022 council meeting dates  
**MOTION:** To approve the advertising of the 2022 regular and committee meeting dates.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

- 3. Approval of a resolution to set the 2022 garbage collection rates to borough residents  
**MOTION:** To approve Resolution 19-2021 by setting the 2022 Garbage collection rates for the residential curbside service at \$16.83 per month and the prepaid bags at \$31.50 (per pack of 10)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

4. Approval of the appointment of a Borough Deputy Tax Collector for 2022

MOTION: To approve Resolution 20-2021 by appointing Courtney St. Clair as the Borough's Deputy Tax Collector for 2022.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

5. Approval to advertise for Ward 2 for a two-year term from 1/1/2022 to 12/31/2023

MOTION: To approve the advertising for letters of interest for Ward 2 for a (2) two-year term commencing 1/1/2022 through 12/31/2023.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

**Good of the Borough**

Winterfest 2021 Friday, December 10<sup>th</sup>, thru Sunday, December 12<sup>th</sup>, 2021.

Sleigh Rides from 5:00 - 8:00 p.m. December 11<sup>th</sup>.

**ADJOURNMENT:**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Aff \_\_\_\_\_ Nay \_\_\_\_\_ Abs: \_\_\_\_\_

Adjourned at \_\_\_\_\_ PM