

A Portage Borough Council Committee of the Whole meeting was held on Tuesday, February 18th, 2020 at 6:30 p.m.

Those in attendance were:

George Wozniak	David Hayes	James Kissell	Todd Learn
Ronald Cadwallader	Brent Kinley		

Absent was Ms. Bruna Kissell.

Also present were: Robert Koban; Borough Manager, Michelle Claar; Borough Secretary.

Visitors:

Ron Portash, Mainline Newspapers; Doug Wagner, Allegheny Ridge Riders; Devonie McCabe, Portage Library, Jerry Carnicella.

ON MOTION OF MR. HAYES, SECONDED BY MR. KINLEY, COUNCIL UNANIMOUSLY APPROVED TO GO OUT OF ORDER ON THE AGENDA TO RECOGNIZE THE VISITORS. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL AND MR. WOZNIAK, MOTION CARRIED 6-0.

Devonie McCabe, representing the Portage Library, provided an update to Council on the progress and changes affecting the library.

- The Cambria County Library System will be serving the 14 libraries within Cambria County for website services and the Cloud.
- Portage Chevrolet will be sponsoring a focus meeting on March 7th, 2020.
- Re-vamping certain areas of the library
- Several organizations are utilizing the library to assist the public, OVR and CareerLink.
- The library also has clubs and groups that now meet at the library including a Lego Club, Girl Scouts, a Pinochle Group, and a mosaic class will be forming within the near future.
- The board applied for a grant to purchase a new copier.

Mr. Koban questioned if they received any letters of interest for the vacant positions on the board. Mrs. McCabe advised that 4 were turned in and there are nine (9) members on the board. Council thanked Mrs. McCabe for the update and all her efforts at the Library.

Mr. Jerry Carnicella, introduced himself to Council as a recent candidate for Cambria County Commissioner and provided a brief auto-biography. Mr. Carnicella was also in attendance to support and act as a liaison for the ATV's utilizing borough alleys and streets.

Mr. Doug Wagner with the Allegheny Ridge Riders was in attendance to address the ATV's utilizing the borough alleys and streets. Mr. Koban provided Council with sample ordinances. An e-mail from Mr. Wagner to Mr. Wozniak was also presented to Council for review. The issues discussed were as follows:

- * Proof of registered machines and insurance
- * Accessing Johnson Avenue to Bluebird Lane.
- * An ordinance for borough residents to ride on approved routes
- * Police enforcement
- * Set up Public hearing to include borough and township residents
- * Getting from point A to point B
- * Pro's and cons from council members
- * Township and borough involvement
- * Riding events for charities and organizations
- * Boundary maps to review and property ownerships and approvals

After a lengthy discussion, council thanked Mr. Wagner for the information he provided. Mr. Wozniak commented that several items will be researched at presented at another meeting.

UNFINISHED BUSINESS

A. Update on Recreation Peer Committee

Mr. Koban informed Council that a peer meeting will commence on Thursday, February 27th at 6:00 p.m.

B. Update on Borough Roof-No update

C. Update on Trout Run Rehabilitation-no update.

D. Update on PennDot Project on SR 164-Intersection of Caldwell and Main

Mr. Koban informed Council that he received several e-mails from Mr. Wisor detailing each phase of Main Street, sketches, cost estimates for each phase and grant amounts.

E. Update on Main Street Phase II both sides of Caldwell Avenue to North Railroad.

Mr. Koban presented e-mails and copies of various styles of luminaires and poles for Council to choose. After a lengthy discussion, the consensus of council poll 6-0, it was decided on Mediterranean Village Series luminaire. After another discussion, 4-2 with Mr. Kissell and Mr. Learn voting no, council agreed to the DB6 aluminum poles. Mr. Koban next commented that either a concrete, brick, or stamped buffer strip be used within the sidewalks. Mr. Wisor provided a photo of Martinsburg stamped sidewalk that reflected a poor condition. A discussion took place between either an all concrete sidewalk or brick paver strip. After the discussion; council agreed 5-1 with Mr. Hayes voting no, to use brick pavers for the buffer strip along with concrete sidewalks.

Mr. Cadwallader commented that the Portage Water Authority has submitted several grant funding requests to install approximately 1500' feet of 8" waterlines and services on Main Street. He suggested that if, by chance, the grants are awarded, their project should also be in conjunction with PennDot and the boroughs project. Mr. Cadwallader also mentioned that PennDot could reimburse the Portage Water Authority 15-75% percent.

F. Update on Main Street Improvements Phase 3A-Caldwell to Mountain Avenue (East side)

The grant was awarded through the CFA Multimodal Transportation Fund Program in the amount of \$298,165.00. Mr. Koban informed Council that he conversed with Mr. Schweitzer and Mr. Wisor regarding the merging of the Phase 3A grant award with PennDot. Mr. Wisor informed Mr. Koban that it would be in the best interest of the Borough to merge the project in with PennDOT's project. After a short discussion

ON MOTION OF MR. LEARN, SECONDED BY MR. CADWALLADER, COUNCIL UNANIMOUSLY APPROVED TO COMBINE/MERGE THE PHASE 3A GRANT PROJECT WITH PENNDOT'S OTHER MAIN STREET PROJECT. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL AND MR. WOZNIAK, MOTION CARRIED 6-0.

G. Update on Main Street Improvements Phase 3B-Caldwell to Mountain Avenue (West side)

A grant application was submitted for grant funding through the PennDot Multimodal Transportation. The grant has not been awarded yet.

- H. Update on Sonman Avenue Bridge-12-year plan-No update
- I. Update on grant award for Crichton McCormick park through DCNR
Mr. Koban advised that the grant process is moving forward.
- J. Update on Mainline Trail Feasibility Study Phase I
There was no update.
- K. Update on proposal for NFS representative to research emergency access
Mr. Koban informed Council that he spoke with Mr. Jim Laird regarding the Norfolk Representative 50/50 cost sharing approved by Council from the previous meeting. Mr. Koban commented that Mr. Laird is hesitant with the list of questions for the trail.
- L. Discussion on ATV's utilizing borough streets/alleys.
A lengthy discussion took place at the beginning of the meeting.

Buildings

- A. 933 Sonman Avenue Property (Greenawalt)-There was no update.
- B. 616 Dulancey Drive (Adams)-No update.
- C. Update on junk vehicles
Mr. Koban informed Council that Officer Branick and Mr. Emerick attended a hearing on February 13th, 2020 at the Cambria County Courthouse. Mr. Pat Nicholson did not have any legal counsel representation. Mr. Koban advised that a hearing will be re-scheduled. Ms. Claar handed Mr. Koban correspondence from the Cambria County Clerks office she received in the mail earlier in the day. Mr. Koban read the information to Council and they have re-scheduled a hearing for Friday, April 17th, 2020 at 1:00 p.m. The order stated in the interim, the Defendant shall meet with the police officer from Portage Borough to view the specific cars located on his property which the borough would like removed because they are in violation of the township ordinance.
- D. 828 North Railroad (Gaunts)-No update.
- E. 720 Orchard Street (Plummers)-There was no update.
- F. 406 Caldwell Avenue (Barclay)-There was no update.
- G. 925 Main Street (Lewis)-No update.
- H. 532 Dulancey Drive (Gaunts)-No update
- I. Update on fire damage at 1010 Jefferson (Quigley) and 1012 Jefferson (Seese)
The 1010 structure has been inspected and signed off by Laurel Municipal Inspection Agency. A motion will be needed later in the meeting for reimbursement of funds from the Fire Escrow Account.
- J. Update on 901 Main Street (Fox) was not listed on the agenda.
Mr. Koban advised that he did speak with Mr. Fox and Helsel Excavating is assisting Mr. Fox is filling the foundation.

New Business:

1. Approval to reimburse the Fire Escrow Funds to Mr. Dustin Quigley

ON MOTION OF MR. KISSELL, SECONDED BY MR. CADWALLADER, COUNCIL UNANIMOUSLY APPROVED THE FUNDS, IN THE FIRE ESCROW ACCOUNT, TO BE REIMBURSED BACK TO MR. DUSTIN QUIGLEY, IN THE AMOUNT OF \$22,756.34 FOR THE 1010 JEFFERSON AVENUE PROPERTY. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL AND MR. WOZNIAK, MOTION CARRIED 6-0.

2. Approval to advertise for bids for an ARS Asphalt Reheating System

ON MOTION OF MR. LEARN, SECONDED BY MR. CADWALLADER, COUNCIL UNANIMOUSLY APPROVED THE ADVERTISING FOR BIDS ON THE ARS ASPHALT REHEATING SYSTEM IN THE PSAB BOROUGH NEWS MAGAZINE. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL AND MR. WOZNIAK, MOTION CARRIED 6-0.

3. Approval to dispose of municipal records from 2004-2009

ON MOTION OF MR. LEARN, SECONDED BY MR. KINLEY, COUNCIL UNANIMOUSLY APPROVED RESOLUTION 7-2020 BY DISPOSING OF MUNICIPAL RECORDS FROM 2004 THROUGH 2009 IN ACCORDANCE WITH THE MUNICIPAL RECORDS MANUAL ACT OF DECEMBER 16TH, 2008. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL AND MR. WOZNIAK, MOTION CARRIED 6-0.

4. Approval to establish an interest-bearing checking account for the Peer Study Grant

ON MOTION OF MR. LEARN, SECONDED BY MR. KINLEY, COUNCIL UNANIMOUSLY APPROVED RESOLUTION 8-2020 BY AUTHORIZING AN INTEREST-BEARING CHECKING ACCOUNT WITH FIRST SUMMIT BANK FOR THE "PORTAGE AREA REGIONAL PEER STUDY PROJECT". VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL AND MR. WOZNIAK, MOTION CARRIED 6-0.

5. Review and approve a loan obligation with 1st Summit Bank for equipment

ON MOTION OF MR. CADWALLADER, SECONDED BY MR. LEARN, COUNCIL UNANIMOUSLY APPROVED RESOLUTION 9-2020 BY AUTHORIZING A LOAN OBLIGATION NOTE WITH 1ST SUMMIT BANK; FOR THE PURCHASE OF A 2020 CASE 580SN BACKHOE, IN THE AMOUNT OF \$49,300.00. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL AND MR. WOZNIAK, MOTION CARRIED 6-0.

Paying of the Bills

Ms. Claar presented a copy of the bills and additional bills to be paid in written form.

ON MOTION OF MR. HAYES, SECONDED BY MR. CADWALLADER, COUNCIL UNANIMOUSLY APPROVED TO PAY THE BILLS IN WRITTEN FORM, IN THE AMOUNT OF \$31,214.28. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL, AND MR. WOZNIAK. MOTION CARRIED 6-0.

Mr. Koban informed Council that he would like to call for an executive session for personnel issues, with no action to be taken after the session.

ON MOTION OF MR. KISSELL, SECONDED BY MR. LEARN, COUNCIL UNANIMOUSLY MOVED TO GO INTO EXECUTIVE SESSION FOR PERSONNEL ISSUES. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL, AND MR. WOZNIAK. MOTION CARRIED 6-0.

ON MOTION OF MR. KISSELL, SECONDED BY MR. KINLEY, COUNCIL UNANIMOUSLY MOVED TO GO OUT OF EXECUTIVE SESSION FOR PERSONNEL ISSUES. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL, AND MR. WOZNIAK. MOTION CARRIED 6-0.

ON MOTION OF MR. KISSELL, SECONDED BY MR. CADWALLADER, COUNCIL UNANIMOUSLY MOVED TO GO INTO THE REGULAR MEETING. VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL, AND MR. WOZNIAK. MOTION CARRIED 6-0.

Good of the Borough

Mr. Wozniak informed Council that he attended an Emergency Management Director's meeting at the 9-1-1 center along with seven other directors from the county. Mr. Wozniak completed several FEMA courses and received his certificates that are file in the Secretary's office.

Mr. Kinley requesting a few moments to address the safety issues and fatalities resulting in ATV's utilizing paved roads. Mr. Kinley also read a safety manual article and a letter from a resident regarding safety and regulations.

Mr. Cadwallader provided an update on the Wilmore Dam and advised that it is on hold for criteria to be addressed. He will advise when the plan is completed.

Ms. Claar informed Council that the Tunnelhill Borough will be hosting the 2020 Cambria County Spring Dinner meeting on April 21st, 2020 at the Gallitzin Sportsmen's Association, Inc. RSVP by March 31st, 2020. The cost is \$20.00 per person.

There being no further business;

ON MOTION OF MR. LEARN, SECONDED BY MR. CADWALLADER, COUNCIL UNANIMOUSLY AGREED TO ADJOURN. COUNCIL MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CADWALLADER, MR. HAYES, MR. KINLEY, MR. LEARN, MR. KISSELL, AND MR. WOZNIAK. MOTION CARRIED 6-0.

The meeting concluded at 8:32 P.M.